



Fort Facts

Fort Recovery Local Schools Board of Education Meeting Summary: January 8, 2024

Oath of Office

Administered to Mitch Fullenkamp, Greg LeFevre and Don Wendel by Deanna Knapke.

Action Items

1. Elected Don Wendel as President of the Board of Education.
2. Elected Sean Kahlig as Vice President of the Board of Education.
3. Set the date and time for the Board's regular meetings.
4. Appointed Nick Wehrkamp as the 2024 OSBA Legislative Liaison and Greg LeFevre as the 2024 Alternate OSBA Legislative Liaison.
5. Appointed Nick Wehrkamp as the 2024 Student Achievement Liaison.

Administrative Reports

Mrs. Knapke:

- *Discussed advances from the County Auditor.
- *Talked about amounts and rates.

Mrs. Brandt:

- *Spoke about Kindergarten screening.

Mrs. Gann:

- *Informed the board of upcoming student events.
- *Updated the board of Washington DC Trip planning.

Mr. Steinbrunner:

- *Talked about High School Scheduling.
- *Thanked the Academic and Athletic Booster Clubs.
- *Congratulated HS Cheerleaders on winning at State Competition.

Mr. Stahl:

- *Recognized the Board for School Board Appreciation Month.
- *Reminded board members of upcoming OSBA Session.

Consent Agenda

1. Approved the minutes from the December 18, 2023 regular board meeting.
2. Approved monthly financial reports for December, 2023 and the payment of bills.

3. Approved the request for an advanced draw on 2024 Mercer and Darke County tax collections for the General Fund and Bond Retirement.
4. Approved the resolution that the school district is in compliance with the Nutritional Standards Policy of the Board and ORC 3313.814.
5. Authorized the Treasurer to pay invoices soon after they are received and to invest available funds.
6. Approved Deanna Knapke as the public records officer for the board of education members.
7. Authorized the Superintendent and Treasurer to enter into/accept/participate in Federal, State or Local Grants or agreements and authorize the Treasurer to appropriate funds for grants awarded.
8. Authorized the Superintendent as purchasing agent for the FRLS School District.
9. Authorized the Superintendent and the Treasurer to enter into an internet service provider agreement using information gathered from e-Rate quotes.
10. Authorized the Superintendent to make offers of employment when the board is not in session. **
11. Authorized the Superintendent to employ temporary personnel as needed in emergency situations.
12. Granted the Superintendent permission to employ casual labor for work in the school district during the school year and in the summer months.
13. Authorized the Superintendent to accept resignations on behalf of the Board when not in session. **
14. Authorized the Superintendent to approve staff member attendance at conferences and meetings.
15. Authorized attendance at Local, District, State and National meetings for members of the Board of Education, Superintendent and Treasurer.
16. Authorized the Superintendent to enter into agreements with Institutes of Higher Education for College Credit Plus Services.
17. Authorized the Superintendent to enter into agreements with other schools for students who need special services in which FRLS does not have



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specific programming to meet the least restrictive environment requirements.

18. Authorized the Treasurer to pay all invoices within the limits of appropriations as invoices are received.
19. Authorized the Treasurer to secure position bonds prescribed by the ORC 3313.25 for Board President & Superintendent. The board will purchase a bond or an employee dishonesty and faithful performance of duty insurance policy for the Treasurer.
20. Authorized the Superintendent to make technical corrections to policies that have already been adopted through normal procedures.
21. Appointed Ennis Britton Co., LPA as Legal Counsel for calendar year 2024.
22. Authorized the Superintendent or his designee to employ substitutes and other temporary persons as deemed appropriate without Board approval.
23. Appointed the Treasurer as the authorized financial agent for Fort Recovery Local Schools for all transactions.
24. Authorized the Superintendent and Treasurer to accept all donations on behalf of the Board of Education.
25. Approved and thanked the following for their donations:

Thomas & Mary Pat Zitter	\$1,200.00	High School Activity Account
Thomas & Mary Pat Zitter	\$1,200.00	Middle School Activity Account
Thomas & Mary Pat Zitter	\$1,200.00	Elementary Activity Account
Thomas & Mary Pat Zitter	\$300.00	Show Choir
Thomas & Mary Pat Zitter	\$600.00	Scholastic Bowl
Wrenco Trophy and Sportswear	\$1,000.00	Athletics
Anonymous	\$300.00	Band
Blackbaud Giving Fund	\$48.00	FFA
Blackbaud Giving Fund	\$192.00	FFA

**Board Action on the subsequent meeting is necessary.

Agenda Action Items

1. Approved the employment of Pamela Fullenkamp as a classified substitute for the 2023-24 school year.
2. Established a Board of Education Service Fund.
3. Approved the calendar for the 2024-25 school year.
4. Approved the Spring Pass Blast prices for the 2024-25 season.
5. Approved the resolution accepting the amended amounts and rates as determined by the budget commission and authorizing the necessary tax levies.
6. Accepted the resignation for the purpose of retirement for Norma Pottkotter as an Assistant Cook, effective at the conclusion of the 2023-24 school year.
7. Employed the following athletic supplemental contracts for the 2023-24 school year:

Softball Assistant Coach	Lauren Day
HS Track Assistant Coach	Shane Stein
HS Track Assistant Coach	Matthew Kuess
8. Accepted the following as volunteer coaches for the 2023-24 school year:

HS Softball Assistant Coach	Abbie Monnin
HS Softball Assistant Coach	Ryan Thien
HS Softball Assistant Coach	Renee Evers
9. Executive Session
10. Meeting adjourned.

Next Meeting: Work Session with OSBA – January 29, 2024
@ 6:00 PM.

2024 Meeting Schedule

January 8	July 15
January 29	August 12
February 26	September 16
March 18	October 21
April 15	November 18
May 20	December 16
June 17	